Position: Out-of-School and Out-of-Work Minority Youth Project Director

About CIDNY:

The Center for Independence of the Disabled in New York (CIDNY) is the leading organization serving and representing people with disabilities in New York City. CIDNY’s mission is the removal of barriers to full integration of people with disabilities. CIDNY helps people with disabilities to gain the skills and obtain the services they need to live independently in the community and advocates for fair and effective policies that improve the quality of life for people with disabilities. CIDNY is an Equal Opportunity Employer.

Basic Function:

The Center for Independence of the Disabled, NY (CIDNY), CUNY, the Independent Living Research Utilization (ILRU) and Mathematic are working together in a collaborative to create effective approaches to support the ability of youth with significant disabilities from Black, Latinx and Asian American communities to meet their post-secondary goals. CIDNY is seeking a Project Director to represent CIDNY in the collaborative and to supervise the Out-of-School and Out-of-Work Youth Worker.

Specific Duties:

- Document independent living center (CIL) collaborations to engage minority youth with disabilities;
- Document the size and distribution of minority youth using mapping data;
- Design, implement and evaluate a CIL intervention to improve transition outcomes;
- Design and deliver training and technical assistance;
- Design and engage in dissemination of information regarding innovations;
- Develop and test CIL Perform other tasks as assigned.

Education and Training:

Masters Degree or Bachelor’s Degree preferred, with two year’s relevant experience

Experience:

- Bilingual language proficiency required;
- Experience working with youth with disabilities;
- Excellent verbal and written communication skills;
- Strong organizational skills;
- Computer proficiency in Microsoft Office applications

Travel Demands:

Temporarily remote due to COVID-19 but individual must have the ability to travel in between New York City boroughs.
**Equipment Operated:**

Computer/Laptop, Phone, Printer/Copier

**Salary:**

Up to $70,000

**Other Information:**

We conform to all laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, genetic information and testing, family and medical leave, sexual orientation and gender identity or expression, protected veteran status, or any other characteristic protected by law. We prohibit retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.

**Number of Employees Directly Supervised:**

1

**Supervised by:**

Executive Director

**How to apply:**

Please send a thoughtful cover letter and resume to Carlos Ortiz, Director of Human Resource at hr@cidny.org. Do not send your letter and resume by fax. Please use the job title as email header. **NO PHONE CALLS PLEASE**