



CID-NY

Poll Supervisor Accessibility Checklist for New York Polling Sites

Assist us in making your assigned poll site barrier-free for people with disabilities.

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1



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EXTERIOR SIGNAGE FOR ACCESSIBILITY



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2



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EXTERIOR SIGNAGE FOR ACCESSIBILITY

Are there signs indicating the location of a wheelchair-accessible entrance?



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☒ Yes

☐ No

Action taken:

Time:

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

3



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EXTERIOR SIGNAGE FOR ACCESSIBILITY

If the main entrance is not the accessible entrance, are there signs pointing to the accessible entrance?



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☐ Yes

☒ No

Action taken:

Time:

Called BOE to request a sign
8:20am
☒ Board of Elections Notified

Time:

8:20am

Comments:

Universal access signs not in packet

Follow Up

Time	Change (Y/N)	Comment
9:25	N	Waiting on signs to arrive

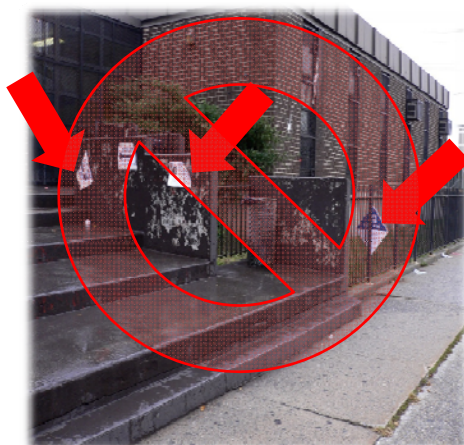
4



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EXTERIOR SIGNAGE FOR ACCESSIBILITY

Are signs firmly posted and not blowing in the wind or damaged by rain or snow?


☐ Yes

☒ No

Action taken:

Replaced damaged signs

Time:

6:16am
☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment
10:10am	N	Signs secured

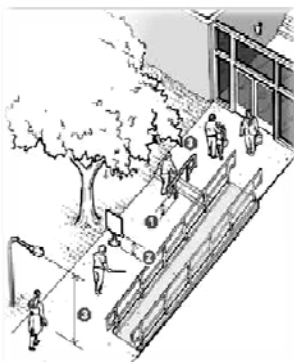
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5



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EXTERIOR PATH OF TRAVEL



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6



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EXTERIOR PATH OF TRAVEL

Is the path leading to the accessible entrance smooth, and free of cracks, holes or crumbling concrete?


☐ Yes

☒ No

Action taken:

Called BOE

Time:

7:12am

☒ Board of Elections Notified

Time:

7:12am

Comments:

Placed a cone to alert voters of hazard.

Follow Up

Time	Change (Y/N)	Comment
11:15AM	Y	Placed cones near hazard

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7



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EXTERIOR PATH OF TRAVEL

Is the path of travel free of any objects, like window guards, signs, or overhangs that a person who has a vision disability might run into?


☐ YES

☒ NO

Action taken:

Placed cones to make cane detectable

Time:

6:05am

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

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8




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RAMPS




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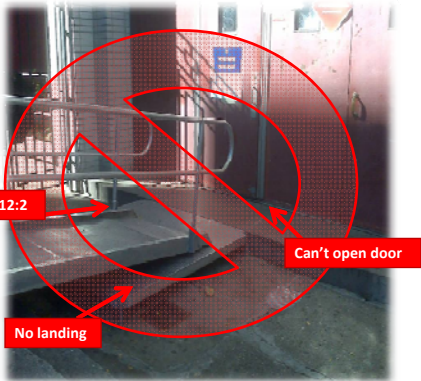
9



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RAMPS

Is there a ramp set up at your location that is stable and safe?



☐ Yes
☒ No

Action taken: Time:

Found onsite maintenance had not installed the ramp properly. 6:32am

Board of Elections Notified Time:

6:38am

Comments:

The ramp is too steep and door had to be propped open.

Follow Up

Time	Change (Y/N)	Comment
9am	Y	Techs installed ramp correctly

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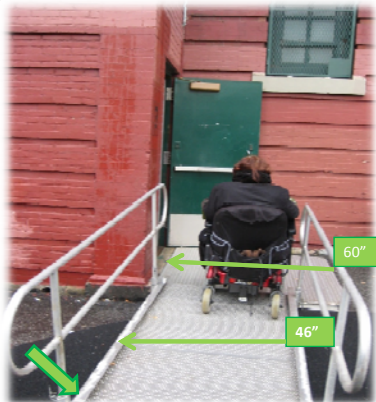
10



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RAMPS

If the door opens out toward the ramp, is the landing 5 ft or 60" even when the door is open?



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☒ Yes

☐ No

Action taken:

Time:

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

11



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RAMPS

Is the ramp free from breaks in the handrails or guardrails?



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☐ Yes

☒ No

Action taken:

Time:

Called BOE

10:19am

☐ Board of Elections Notified

Time:

10:19am


Comments:

BOE notified to work with building to repair hand rail

Follow Up



Time	Change (Y/N)	Comment

12




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ENTRYWAYS

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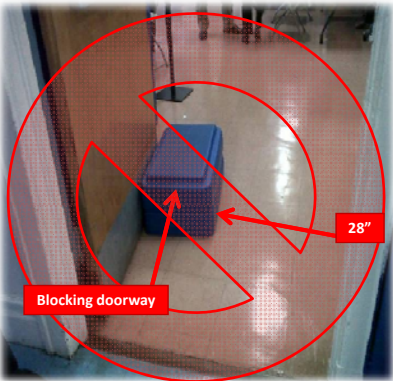
13



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ENTRYWAYS

Are all doorways leading to the voting area at least 32 inches wide?



☐ Yes
☒ No

Action taken:
Called BOE for doorstep
☒ Board of Elections Notified

Time:
8:55am
 Time:
8:55am

Comments:
Places a door monitor there until we received doorstep

Follow Up

Time	Change (Y/N)	Comment
<i>11:15pm</i>	<i>Y</i>	<i>Delivered doorstops</i>

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14



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ENTRYWAYS

If there is a lip at the front door is it beveled and no higher than ½ inch?


☒ Yes

☐ No

Action taken:

Time:

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

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15



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ENTRYWAYS

Can all doors be opened easily with a closed fist?


☐ Yes

☒ No

Action taken:

Time:

Assigned staff to door

7:25am

☐ Board of Elections Notified

Time:

7:25am

Comments:

Staff person at door until door stop located.

Follow Up

Time	Change (Y/N)	Comment
12:35pm	Y	Door stop in place

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16



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INTERIOR SIGNAGE



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17



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INTERIOR SIGNAGE

Are there signs directing voters from the accessible entrance to the voting area?


☒ Yes

☐ No, action taken:

Time:

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

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18



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INTERIOR PATH OF TRAVEL



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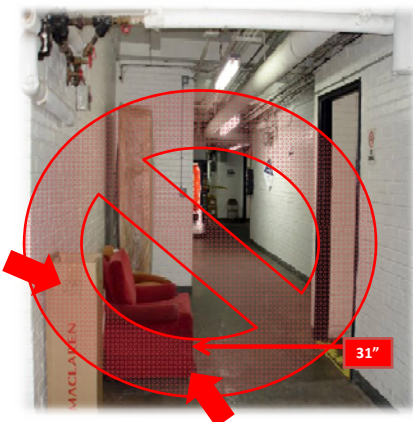
19



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INTERIOR PATH OF TRAVEL

Is the interior hallway leading from the accessible entrance to the voting booths at least 36" wide?



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☐ Yes☒ No

Action taken:

Moved furniture and boxes

Time:

1:02pm☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

20



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INTERIOR PATH OF TRAVEL

Is the hallway clear of protruding objects, debris, furniture, or other items that would make it too narrow for someone using a wheelchair or dangerous for someone using a cane to navigate?



☒ Yes

☐ No

Action taken:

Time:

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

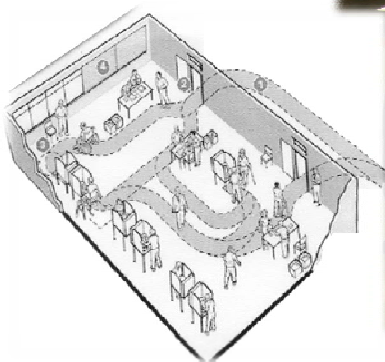
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21



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VOTING AREA



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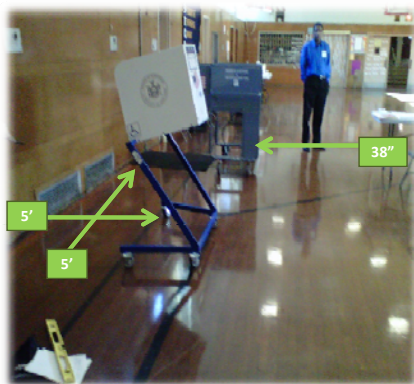
22



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VOTING AREA

Is there at least a 36 inch wide aisle between voting booths?


☒ Yes

☐ No

Action taken:

Time:

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

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23



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VOTING AREA

Are all electrical cords securely fixed to the ground?


☐ Yes

☒ No

Action taken:

Time:

Re-taped cords so not tripping hazard
8:16am
☐ Board of Elections Notified

Time:

Comments:

Was taped down but not well enough to prevent tripping fixed by using heavier tape and taping more of the cord.

Follow Up

Time	Change (Y/N)	Comment

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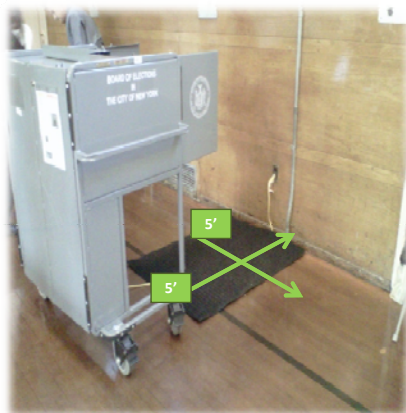
24



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VOTING AREA

Is there 5' clearance on 2 sides of the Ballot Marking Device and the ADA Accessible voting booth to allow wheelchair users to access the machine or booth?



☒ Yes

☐ No

Action taken:

Time:

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

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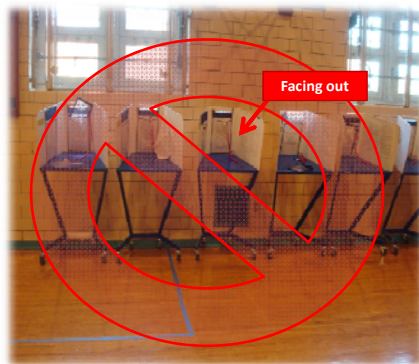
25



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VOTING AREA

Do the screens for the BMDs and the accessible voting booths face the wall to ensure voters privacy?



☐ Yes

☒ No

Action taken:

Time:

Moved privacy booths to face wall

5:48am

☐ Board of Elections Notified

Time:

Comments:

Follow Up

Time	Change (Y/N)	Comment

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26