



**CID-NY**

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**Center for Independence of the Disabled, NY**

**Food Stamps Program | RESOURCES**

April 2010

**For Food Stamp Screening and to get help**

Call CIDNY at 646-442-4155

**New York City Food Stamps Centers**

For SSI recipients citywide:

SSI Center

253 Schermerhorn Street, 1st Floor

Brooklyn, NY 11201

718-722-4009

<b>BRONX</b>	
<b>Concourse</b>	1356 Jerome Avenue Bronx, NY 10452
<b>Melrose</b>	260 East 161 Street, 4th Floor Bronx, NY 10451 (718) 664-1607 or (718) 664-2071
<b>Fordham</b>	2551 Bainbridge Avenue, 2nd Floor Bronx, NY 10458 Mon. – Fri. 8:30 am to 6:00 pm, Saturdays 9:00 am to 5:00 pm (718) 220-6675 or (718) 220-6679
<b>Crotona</b>	1910 Monterey Avenue, 5th Floor Bronx, NY 10457 (718) 901-0287 or (718) 901-5459
<b>Ft. Greene</b>	275 Bergen Street, 1st Floor Brooklyn, NY 11217 (718) 473-8510 or (718) 694-8196
<b>BROOKLYN</b>	
<b>Boro Hall</b>	45 Hoyt Street, 6th Floor Brooklyn, NY 11201 Mon. – Fri. 8:30 am to 6:00 pm, Saturdays 9:00 am to 5:00 pm (718) 237-4818 or (718) 237-6523
<b>Williamsburg</b>	30 Thornton Street, 4th Floor Brooklyn, NY 11206 (718) 963-5115 or (718) 963-5140
<b>Coney Island</b>	2865 West 8th Street, 1st Floor Brooklyn, New York 11224, 718) 265-5621 or (718) 265-5612
<b>North Brooklyn</b>	500 Dekalb Avenue, 5th Floor Brooklyn, NY 11205 (718) 398-5057 or (718) 636-7046

<b>East New York</b>	404 Pine Street, 1st Floor Brooklyn, New York 11208 (718) 827-3961 or (718) 827-3444
<b>Residential Treatment</b>	253 Schermerhorn Street, 3rd Floor Brooklyn, NY 11201 (718) 722-4817
<b>MANHATTAN</b>	
<b>East End</b>	2322 Third Avenue, 3rd Floor New York, NY 10035 (212) 860-5159 or (212) 860-5147
<b>Washington Heights</b>	4055 10th Avenue, Lower Level New York, NY 10034 (212) 569-9829 or (212) 569-9834
<b>St. Nicholas</b>	132 W. 125th Street, 3rd Floor New York, NY 10027 (212) 666-1434 or (212) 666-8686
<b>Waverly</b>	12 West 14th Street, 4th Floor New York, NY 10011 Mon. – Fri. 8:30 am to 6:00 pm, Saturdays 9:00 am to 5:00 PM (212) 352-2519 or (212) 352-2524
<b>QUEENS</b>	
<b>Long Island City</b>	32-20 Northern Blvd., 4th Floor Long Island City, NY 11101 (718) 784-6123 or (718) 784-6315
<b>Jamaica</b>	165-08 88th Avenue, 3rd Floor Jamaica, NY 11432 Mon., Tues., Wed., Fri. 8:30 am to 6:00 pm, Thurs. 8:30 am to 6:00 pm, Saturdays 9:00 am to 5:00 pm (718) 883-8356 or (718) 883-8344
<b>Rockaway</b>	219 Beach 59th St., 1st Floor Rockaway, NY 11692 (718) 637-2754 or (718) 318-4759
<b>STATEN ISLAND</b>	
<b>Richmond</b>	201 Bay Street, 1st Floor Staten Island, NY 10301 Mon. – Fri. 8:30 am to 6:00 pm, Saturdays 9:00 am to 5:00 pm (718) 390-6827 or (718) 390-6994

**Documents Needed For Food Stamps**

**Income information**

- Alimony check stub; Child Support check stub; Court order; or a letter from person providing support
- Income from rent or room and board: cancelled check; rent receipt book; or a letter from roomer/boarder or tenant.

*Food Stamps Resources continued*

- Interest/Dividends or Royalties : 1099-DIV; 1099-INT; letter from agent; letter from broker; statement from bank, credit union or financial institution
- Military pay: Current check stub
- Pensions/Annuities/IRA: 1099-R; Statement from pension/annuity
- Self-employment: records of earnings and expenses; signed and dated income tax return
- Social Security – Current award letter from Social Security Administration; or current benefit check
- Supplemental Security Income: Current award letter from Social Security Administration; or Current benefit check
- Support from other family member – copy of cancelled checks from family member or a signed statement from the family member
- Unemployment benefits: 1099-G; award letter; letter from NYS Department of Labor
- Veteran’s benefits: Letter from Veteran’s administration; a current award letter or a current benefit check
- Wages and Salary: Business records; income tax return; letter from employer on company letterhead, signed and dated; paycheck stubs for 4 current weeks in a row if pay does not change (if it changes 12 weeks’ worth of paycheck stubs; or a W-2 form
- Worker’s Compensation: Current award letter or current check stub

**Expense information**

- Dependent Care – canceled check or receipts; court order; statement from aide or attendant; written statement from day care center or other child/adult care provider
- Proof of paid or unpaid medical bills – copy of each bill and proof of payment if paid (you must be over 60 or disabled).

**Proof of citizenship**

- Birth Certificate showing U.S. citizenship,
- U.S. baptismal certificate, or
- U.S. passport

**Date of Birth**

- adoption records;
- baptismal or other religious certificate;
- birth certificate;
- drivers license or official photo identification;
- marriage records;
- naturalization certificate;
- official hospital documented birth record showing birth date; or
- passport

**Proof of home address**

- copy of recent deed;
- letter from government agency that contains name and street address (no P.O. Box); current letter/lease/rent receipt with home address from landlord;

*Food Stamps Resources continued*

- immunization card (for child under age of six); lease signed by both tenant and landlord; postmarked envelope, postcard, or magazine label with name and date (not P.O. Box);
- property tax records or mortgage statements;
- rent controlled apartments – rent increase documents;
- rent orders from DHCR;
- statement from non-relative landlord;
- utility bill (gas, electric, water);
- written demand for rent increase from landlord;
- if proprietary lease is unavailable must submit copy of stock certificate (front and back) with names of all owners; or
- if co-op owner, copy of pages of your proprietary lease that shows names of grantor and grantee plus number of shares in your unit.

**What qualifies as a medical bill?**

- doctor or hospital bills;
- prescription receipts;
- receipts for over-the-counter medical expenses if prescribed by medical practitioner; transportation to get to medical services
- proof of shelter expense – current lease; current rent receipt; fuel bills; mortgage records; property tax records; school tax records; sewer and water bills; telephone bills; utility bills; or verification of rent amount.

**What do I need for proof of resources?**

- bank books;
- bank statement;
- copies of stocks, bonds, securities;
- credit union records;
- deed or appraisal for real estate;
- motor vehicles estimate from dealer “blue book” value;
- trust fund.

**How long it takes for each step in the application process.**

- 1.** Providing application forms.  
Same day the request is received.
- 2.** Accepting an identifiable application.  
Same day that an application is received.
- 3.** Expedited service screening.  
Same day that an application is received.
- 4.** Application interview.  
As soon as possible after receipt of an application. (Households eligible for expedited service are interviewed within 5 days of their application date.)
- 5.** Application processing/eligibility determination and issuance of benefits.  
As soon as possible and always within 30 days of application.